

Kings Heath BID Ballot

A Message from the Ballot Holder

We have been made aware of a leaflet sent by the 'Vote No to the Kings Heath BID Renewal' campaign group. In the leaflet, the campaign group urges you to contact them if you have not received your ballot paper

The Ballot Holder recommends you follow the instructions below if you are concerned that your ballot paper has not arrived in a reasonable amount of time. You should contact the Independent Ballot Scrutineer, Civica Election Services, on **bids@cesvotes.com**.

For ease, we have included instructions that accompany both the Notice of Ballot and the ballot paper on how to request a replacement below. This is the quickest and easiest way to report a ballot paper that has not been received and to ensure a replacement is sent out to you as soon as it can be.

Lost Ballot Papers

*Ballot Papers will be despatched on **Monday 6 March 2023**. If you have not received your ballot paper in the week after this date, please apply for a replacement ballot paper.*

*CES can provide a replacement request form to aid the process of requesting a replacement and providing all the necessary information. Please email **bids@cesvotes.com** to request one.*

*You may apply to CES for a replacement paper by supplying **ONE** of the following:*

- a) An email sent from a business account including a company email signature; or*
- b) A letter in hard copy form along with the appropriate 'evidence of identity'; or*
- c) A scan of both the letter and the 'evidence of identity' attached to an email*

*Any email requests should be sent to **bids@cesvotes.com**. Hard Copy requests should be addressed to The Independent Scrutineer, Civica Election Services, The Election Centre, 33 Clarendon Road, London N8 0NW.*

*Hard copy requests must be signed by the Eligible Voter and evidence of the voter's identity must be provided in the form of **ONE** of the following:*

- a) A signed **Letterhead** for the appropriate company; or*
- b) A signed **photocopy** of the **National Non-Domestic Rating Bill** for the hereditament; or*
- c) A signed **photocopy** of an item of personal ID such as a **Passport** or **Driving Licence**.*

Please do not send original copies of ID or Bills.

*CES will issue any replacements that match the requirements detailed above, from the replacement deadline on **Thursday 30 March 2023**.*

As per the Business Improvement District (England) Regulations 2004, your ballot paper will have been sent to the address of the hereditament or the principal place of business of the person entitled to vote (Rule 10(2)(a), Schedule 2, The BID (England) Regulations 2004).

Please remember that the deadline to return ballot papers for the Kings Heath BID ballot to be included in the count is 5pm on Wednesday 5 April – returning your postal ballot as early as possible is recommended to ensure these are received in good time by Civica.