



# Kings Heath Business Improvement District Board Meeting

## MINUTES – ‘PUBLIC’ BUSINESS

Date Monday 14<sup>th</sup> May 2018  
 Time 6.00pm  
 Venue Kings Heath BID office – 1a  
 Station Road, B14 7SR

**Present:** Frank Nutt (FN) (Chair)

Martin Mullaney: Town Centre Manager and minute taker (MM)

Brett Rehling (BR)

Charmain Hannaby (CH)

Mabs Yasin(MY)

Alvydas Luitaitis (AL)

Anna Swift from Cooshoo, York Road and Julie Bryant from I Had One of Those, York Road – they attended just for the reserved section that dealt with the issue they raised with the Board

**Apologies:**

Janan Choudhury (JC)

No.	Agenda Item
1	Welcome/Introduction/Apologies/ Reminder of the importance of declaring any potential conflicts of interests on any items discussed during the meeting
2	<b>‘Public’ minutes of 11th April 2018 meeting</b>
2(i)	Approval of ‘public’ minutes of 11th April 2018 meeting.  Minutes were approved.
2(ii)	Updates or issues arising from the minutes that are not on the agenda later in the meeting  MM gave an update on the new signatories for the company bank account.

	The mandate for the new signatures had been submitted to the bank and the bank are now waiting for the signatories to provide proof of identity.
<b>3</b>	<b>governance policies and processes</b>
3(i)	Update on consultation on new Articles of Association  MM informed the meeting that consultation on the new Articles of Association ends on 17 <sup>th</sup> May. So far there had been no comments.
3(ii)	Agreeing the timetable for June General Meeting to vote in new Articles of Association – see discussion paper 1.  The following was agreed: subject to no adverse comments on the new Articles of Association between now and the 17 <sup>th</sup> May, the Board agreed to the timetable set out in discussion paper 1. This meant the General meeting to vote on the new Articles of Association would happen on Monday 18 <sup>th</sup> June.
3(iii)	Agreeing the layout of the September Street Festival – see discussion paper 2  There was some lengthy discussion about the number of bars at the event and the process for deciding which businesses would have a bar. There was further discussion on sponsorship deals and the process for identifying the successful sponsor.  For the decisions, both BR and AL left the room, since both have bars and therefore have a possible financial interest in the Street Festival.  The remaining Board members agreed on the following: - the layout of the festival as set out in the Appendix of Paper was agreed.  So as to expedite the process of organising the Festival, identifying sponsors and applying for grants MM informed the remaining Board members that he had asked Tiger Bam to provide a quote for event support. They had given event support in previous Street Festivals. The quote would be ready later in the week and there was need to decide whether or not to go ahead with the quote as soon as possible.  Based on the above, the Board agreed to the following: - that FN and MY be given delegated powers to accept, amend or not accept the event support quote from Tiger Bam.
<b>4</b>	<b>Updates on projects</b>
4(i)	<b>Calendar of activities for 2018/19</b>  - see paper 3  This report was noted

4(ii)	<b>Theme 1 - Clean, Green and Safe Projects</b>
	- see discussion paper 4  This report was noted
4(iii)	<b>Theme 2 - Promoted and Marketed Projects</b>
	- see discussion paper 5  This report was noted
4(iv)	<b>Theme 3 - Vibrant and Accessible Projects</b>
	- see discussion paper 6  This report was noted.
4(v)	<b>Theme 4 - Supporting Your Business Projects</b>
	- see discussion paper 7  This report was noted
4(vi)	<b>Delivery and Management Costs</b>
	- see discussion paper 8  This report was noted.  BR asked if there could be an investigation into the services that the Federation of Small Business (FSB) provide.  It was agreed that MM would investigate the services provided by FSB and prepare a report for the next Board meeting.
5	<b>Any other business</b>
5(i)	Repair of flower planters – – see discussion paper 9  There was some discussion about the cost of repair/decommissioning of the flower planters.  The following was agreed: - the MM get quotes for repair, decommissioning and replacement of the planters. - MY and AL be given delegated authority to accept or not accept the quotes.  MM also highlighted to the Board the quote of using a company to water the planters for the Summer season. At this stage the Board wanted further investigation to encourage shops to water the planters and maybe include the offer of allowing them to advertise on the side of the planters in exchange.
	<b>'Reserved' business</b>

Meeting ended at 9.15pm

Next meeting: 5.30pm Monday 11th June 2018