



Kings Heath Business Improvement District Board Meeting

Date Monday 13th August 2018

Time 6.00pm

Venue Kings Heath BID office – 1a
Station Road, B14 7SR

‘ Public’ Minutes

Present: Brett Rehling (BR) (Chair of the meeting)
Frank Nutt (FN) (Chair)
Martin Mullaney: Town Centre Manager and minute taker (MM)
Charmain Hannaby (CH)
Janan Choudhury (JC)
Alvydas Luitaitis (AL)
Lucy Taylor (LT)

Apologies:

Mabs Yasin(MY)

No.	Agenda Item
1	Welcome/Introduction/Apologies/ Reminder of the importance of declaring any potential conflicts of interests on any items discussed during the meeting
1((i)	Election of Officers: The following were nominated and elected unanimously as officers of Kings Heath BID limited: Brett Rehling – Co-Chair Frank Nutt – Co-Chair Frank Nutt - Treasurer

2	'Public' minutes of 14th May 2018 meeting
2(i)	Approval of 'public' minutes of 14th May 2018 meeting. The 'public' minutes were approved.
2(ii)	Updates or issues arising from the minutes that are not on the agenda later in the meeting. The only matter arising was with item 4(vi). The town centre manager apologised for not investigating what services the Federation of Small Businesses (FSB) offered and said he would aim to get a report for the next Board meeting
3	governance policies and processes
	none
4	Updates on projects
4(i)	Calendar of activities for 2018/19 - see paper 1 The contents of paper 1 were noted
4(ii)	Theme 1 - Clean, Green and Safe Projects - see paper 2 The contents of paper 2 were noted There was some discussion about the street warden's recent absence. It was agreed that both FN and the town centre manager would have a meeting with the street warden as part of Kings Heath BID's 'duty of care'.
4(iii)	Theme 2 - Promoted and Marketed Projects - see paper 3 The contents of paper 3 were noted
4(iv)	Theme 3 - Vibrant and Accessible Projects - see paper 4 The contents of paper 4 were noted
4(v)	Theme 4 - Supporting Your Business Projects - see paper 5 The contents of paper 5 were noted. There was some discussion about the procurement project. It was agreed to

	extend this pilot to the other three schools within the Kings Heath BID area.
4(vi)	Delivery and Management Costs
	- see paper 6
	The contents of paper 6 were noted
5	Any other business

Next meeting: 6.00pm Monday 10th September 2018