



**BID Board Meeting 10<sup>th</sup> October 2017**  
**Kings Heath BID Ltd.**

**Present:** Gary Baines (GB), Stan Hems (SH), Martin Mullaney (MM), Bret Rehling Acting Chair (BR), Neville Summerfield, (NS), Mel Richardson (MR), Alvydas Luitaitis (AL), Mabs Yasin (MY), Charmain Hannaby (CH), Michelle Rowland (MRo) minute taker.

**Apologies:** Chris O'Neil (sick)

Please note that immediately prior to the meeting, Mabs Yasin of Cartridge World, Alvydas Luitaitis of Black Lab Coffee and Lounge, Charmain Hannaby of Winspers Florist were briefly interviewed and then co-opted by written minuted decision with immediate effect to become directors.

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| 1.        | <b><u>Welcome, introduction, declaration of interests</u></b><br>CO was unable to attend the meeting as he was unwell. BR offered to Chair the meeting.                                                                                                                                                                                                                                                                                                                                                                                                        |               |
| 2.<br>(i) | <b><u>Co-opting of Directors</u></b><br>This was done immediately before the start of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |               |
| 3.<br>(i) | <b><u>Approval of minutes of 5<sup>th</sup> September 2017</u></b><br>Slight amendments were made to these minutes. MRo agreed to amend these send to the Chair and MM. The action tracker was updated.                                                                                                                                                                                                                                                                                                                                                        |               |
| 4.<br>(i) | <b><u>Approval of minutes of 19<sup>th</sup> September 2017</u></b><br>Not available at this meeting to discuss.                                                                                                                                                                                                                                                                                                                                                                                                                                               |               |
| 5.        | <b><u>Ordering of Christmas lights and BID renewal ballot</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |
| (i)       | <b><u>Christmas Lights</u></b><br>MM referred the Board to a decision paper 1 and discussed this and how he had come to this decision in discussions with MR and Tiger Bam. MM discussed how strongly MR, Tiger Bam and he felt about the BID and how important the Christmas lights were for Kings Heath and the BID<br><br>MM asked if the Board were happy to accept the offer in paragraph 3 of the decision paper 1 which would enable them to provide the lights for the sum of £12,000. MM asked that the Board agree to the last paragraph in decision |               |

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|       | <p>paper 1's decisions. The Board, SH, BR, NS, GB, CH and MY all agreed. AL abstained as this was his first meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| (ii)  | <p><u>Outcome of the September of the September business survey</u><br/>NS left the Board meeting at this point.</p> <p>MM referred the Board to decision paper 2. There followed a discussion about the paper.</p> <p>Based on the decision paper, MM suggested the following motion:</p> <p><i>That the Board agrees:</i></p> <ul style="list-style-type: none"> <li>• <i>To note the results of the September business survey, as set out in appendix 1 of the decision paper.</i></li> <li>• <i>Agree that there is sufficient levy payer interest in a third term for Kings Heath BID to progress towards publication of a final business plan and ballot in Jan/Feb 2018</i></li> </ul> <p>The Board, SH, BR, GB, CH and MY all agreed. AL abstained as he advised he was new to this.</p> |  |
| (iii) | <p><u>Should the BID levy be 1.5%, 1.75% or 2.0% in the Kings Heath BID 2018 – 2023</u><br/>The Board were referred to decision paper 3. There followed a discussion about the paper.</p> <p>Based on the decision paper, MM suggested the following motion:</p> <p><i>That the Board agrees:</i></p> <ul style="list-style-type: none"> <li>• <i>Agree to apply a 1.75% levy for the third term generating £133K annual levy income (£141,838 income based on the boundary also being extended)</i></li> </ul> <p>It was agreed they would come back to this.</p>                                                                                                                                                                                                                               |  |
| (iv)  | <p><u>Proposed amendment to the boundary for Kings Heath BID 2018 – 2013</u></p> <p>The Board were referred to decision paper 4. There followed a discussion about the paper.</p> <p>The new boundaries would include several schools and there was discussion as to the benefit both to the schools and the BID itself, as to these schools being included.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

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|      | <p>BR asked that the Board vote on the proposed new boundaries - subject to getting written evidence that the schools BID levy is paid by the Council's corporate centre and not the school itself.</p> <p>The motion that the Board then was:</p> <p><i>That the Board:</i></p> <ul style="list-style-type: none"> <li>• <i>Agree that the BID boundary is amended as set out on the boundary map in Appendix of decision paper 4. The amendments are:</i> <ol style="list-style-type: none"> <li>a. <i>Inclusion of the Queensbridge Road extension, as set out in Appendix B</i></li> <li>b. <i>Inclusion of the Kings Heath Primary School extension, as set out in Appendix C</i></li> <li>c. <i>Removal of the section of Heathfield Road, as set out in Appendix D</i></li> <li>d. <i>Inclusion of the St Dunstons Primary School extension, as set out in Appendix E</i></li> </ol> </li> <li>• <i>Any properties where the Birmingham and Solihull Mental Health NHS Foundation Trust paid the business rates to be exempt from the BID levy.</i></li> </ul> <p>GB, SH, BR, MY and CH all agreed. AL abstained.</p> |  |
| (v)  | <p><u>Should the BID levy include an annual inflation increase</u></p> <p>The Board were referred to decision paper 5. There followed a discussion about the paper.</p> <p>It was proposed that there would be no increase annual increase in the BID levy linked to inflation. The Board voted and all agreed, this was unanimous.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| (vi) | <p><u>Proposed Business Plan for Kings Heath BID 2018-2023</u></p> <p>MR referred to decision paper 6 and discussed the proposals and decisions in this paper.</p> <p>There followed a discussion about the paper. <i>The Board then voted on the following.</i></p> <ul style="list-style-type: none"> <li>• <i>agree the projects suggested for inclusion in the final business plan in decision paper 6.</i></li> <li>• <i>Agree project themes as 'Clean, Green &amp; Safe', 'Promoted &amp; Marketed', 'Vibrant and Accessible', and 'Supporting Your Business'</i></li> <li>• <i>Agree to delegate responsibility for signing off final business plan to BID town centre manager and Chairperson due to tight timescales.</i></li> </ul>                                                                                                                                                                                                                                                                                                                                                                               |  |

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|        | BR, GB, SH, MY voted to agree to this. CH and AL abstained.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| (vii)  | <p><u>Proposed amendments to governance of the Kings Heath BID in the lead up to the BID re ballot</u></p> <p>MR referred the Board to decision paper number 7 and advised that she recognised there were some issues in this last year, looking at feedback and mentioning issues and this being personal.</p> <p>BR asked if the Board were happy to have a Councillor, non-voting representative. BR asked if the Board, given do not have to accept the Councillor who was in favour. All of the Board agreed and this was unanimous.</p> <p>BR asked if they agreed to actively seek new Board members. SH suggested they put this on hold for now. BR asked that they bring them in in a controlled manner. MM advised that they were limited to 15. BR asked that the Board vote into actively seeking members, to have new and diverse members. BR agreed he would amend this after obtaining clarity. All of the Board voted and agreed. This was unanimous.</p> <p>Articles - All of the Board voted after BR clarified the articles. GB, SH, BR, MY and CH agreed. AL abstained.</p> <p>The Board all agreed to review all of the governance.</p> |  |
| (viii) | <p><u>Next steps in the BID renewal ballot</u></p> <p>MR referred the Board to decision paper 8 and discussed this. MR suggested the Directors write some good quotes about the Board and obtain some from local businesses. The business plan was to be designed and printed by November.</p> <p>BR asked that they vote on this. GB asked if they were expecting Birmingham City Council to approve the BID proposals. GB, SH, BR, MY and CH agreed. AL abstained.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 6.     | <b><u>Any other business</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 7.     | <b><u>Reserved matters</u></b><br><b>[removed for public viewing]</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 8.     | <b><u>Next Meeting</u></b><br>To be confirmed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |