



BID Board Meeting 6th June 2017
Kings Heath BID Ltd.

Present: Chris O’Neil (CO) Acting Chair, Stan Hems (SH), Gary Baines (GB), Martin Mullaney (MM), Frank Nutt (FK), Helen Berry (HB), Michelle Rowland (MR) minute taker.

Apologies: Phil Alden (PA), Neville Summerfield (NS),

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| 1. | <p><u>Welcome, introduction, declaration of interests</u> CO opened the meeting thanked everyone for coming but asked that apologies for the meeting be given by lunchtime of the day of the meeting. CO asked for declaration of interests and MM believed SH would have a conflict of interest with regard to All Saints. The Board discussed this and agreed that unless there was a financial interest it would be acceptable for SH to be part of any discussion.</p> | |
| 2. | <p><u>Approval of minutes of 15th May 2017</u> The Board agreed this was an accurate record of this meeting and approved these.</p> | |
| 3. | <p><u>Finance</u> (i) <u>Current status of Kings Heath BID finances</u> The finance report of the 6th June '17 was distributed to the Board. SH asked how much of the BID levy is sent by the Council. MM believed this to be around 95%. The Board discussed the levy payment and which businesses had not paid and how this was claimed. MM discussed the re-ballot as HB had not been present when this was agreed at a previous meeting. (ii) <u>Current status of forward plan of budget until 31st March</u> This was distributed and briefly looked at but not discussed at this meeting.</p> | |
| 4. | <p><u>Events and Marketing</u> (i) <u>Enjoy Kings Heath magazine – June issue</u> MM circulated copies of this and advised that the August’s issue would be looking at back to school. The June issue was discussed by the Board and SH suggested having job vacancies and empty businesses in the next addition. The Board agreed that the magazine looked good and GB asked for more magazines to distribute. (ii) <u>Vegan & Kitchen Garden Arts Market</u> The Board clarified that £15,000 had been paid for covers to improve the Market Square and advised normal costs for the hire of the Village were £400.</p> | |

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| | <p>Papers were distributed detailing two options which the Board discussed. CO discussed the “profit” which should have come to the BID to cover the outlay for the cost of the covers and further clarified the options for the Vegan & Kitchen Garden Arts Market and suggested they contact All Saints direct (for their rates on the hire of the Village Square) and they could then keep any profit they make. CO stated that the reduced rate (which the BID had negotiated for their use) was to be used for the BID or festivals only. HB discussed MM’s role with this market and asked if MM had organised the market.</p> <p>The Board discussed the options for this market and agreed there had been some confusion with the costs for this market and the Board advised MM they only needed to cover their costs for the covers which were £300 each time the Village Square was used. MM advised that he had made an agreement and it was suggested an invoice be produced on behalf of Kings Heath BID. CO advised that when this market took place, and MM was working, his wages would need to be taken into account.</p> <p>CO agreed to meet with Andy Savage and report back to the Board to clarify. CO would also confirm costs which covers maintenance and cost of the stalls and suggested that each stall pay their own electric which CO proposed, FN seconded and SH, GB and HB agreed.</p> <p>(iii) <u>Street Festival in September</u> The draft layout as of 2nd June was distributed. CO asked what the set up cost and fees were and the Board suggested sponsors be obtained for the stage outside of the pub. MM advised that he was applying to the Arts Council for grants, looking to cover the costs of the three stages. MM discussed his proposals for this event and advised that the Ferris Wheel had been put out to tender. The Board looked at MM’s draft and CO suggested they ask if All Saints would like to erect their stalls before agreeing to give this to Cotswold Market. The Board also suggested that Silver Street be offered to the Black Country Museum and it was noted that they had more time this year to organise this event. The Board agreed that this go ahead but money be set aside for a contingency plan. MM advised that Tiger Bam would also try to obtain sponsorship for this event if the Board agreed to them doing so. The Board agreed to this although CO pointed out they would need to look at ensuring the Fire Brigade could get past thinking of the bus at the end of York Road and the stage. MM to obtain advice from the Fire Brigade and negotiate the road closure.</p> <p>(iv) <u>Apply for grant support and sponsorship for September Street Festival</u> MM discussed giving Tiger Bam £1,400 plus an extra £300 per event. CO asked that they check the terms and conditions and the Board asked what the extra money would be for, looking at the proposed details of the September Festival. The Board agreed Tiger Bam’s extra costs for this event after further discussion which would amount to £1,335. All of the Board voted on this and agreed to this. CO suggested they tender Heathfield Road for a bar, with the Board agreeing that the pitch could be worth £1,000 with the profits that would be made. It was agreed no decision would be made before coming back to the Board.</p> | MM |
| 5. | <u>Any other business</u> Nothing to be discussed by any of the Board. | |

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| 6. | <u>Next Meeting</u> Early July date and venue to be confirmed. | |
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