



BID Board Meeting 11th July 2017
Kings Heath BID Ltd.

Present: Chris O’Neil (CO) Acting Chair, Gary Baines (GB), Stan Hems (SH), Martin Mullaney (MM), Frank Nutt (FK), Phil Alden (PA), Neville Summerfield (NS), Michelle Rowland (MR) minute taker.

Apologies: None

		Action
1.	<u>Welcome, introduction, declaration of interests</u> CO opened the meeting and asked for declaration of interests of which there were none.	
2.	<u>Approval of minutes of 6th July 2017</u> CO confirmed these were an accurate record of this meeting and FN seconded these; the Board voted and approved these.	
3.	<u>Renewal Ballot</u>	
(i)	<u>Results of surveys and agreement to move to next stage of the renewal ballot for Kings Heath BID</u> MM distributed the results which the Board agreed they would take away and look at. The results showed that they would like to go to the second stage. MM advised that he had the original surveys and he would distribute the details. MM discussed sending out proposals of what the BID could do and what they would like them to do. The Board voted and agreed to this.	
(ii)	<u>Agreement on consultation on a possible 2% BID levy</u> MM asked the Board if they agreed on whether the BID levy papers would support consultation on 2%. The Board to take this away and discuss at a later date.	
(iii)	<u>How to deal with the reduction in BID levy raised in the new Kings Heath BID</u> MM distributed papers and discussed the content of this report, advising there was more work to be done on this and this could be looked at further in September.	
(iv)	<u>Agreement on a minimum threshold for the BID levy in the new Kings Heath BID</u> MM distributed papers and discussed devising a minimum threshold. The options were discussed by the Board and MM advised that the Consultant to British BID’s had recommended this be set at £5,000 rateable value. The Board agreed to set the minimum threshold for the BID levy at £5,000 rateable value. MM to discuss this further with the Consultant and report back to the Board.	

<p>4. (i)</p>	<p><u>Events and Marketing</u> <u>Feedback on the public response to new location of September Street Festival</u> CO suggested a meeting with Adam Regan, MM and Julie Kirby to discuss the outcome of the Safety Advisory Group (SAG) and address their concerns. Tiger Bam had also suggested a meeting to discuss the contents of the comments made on line. PA advised that Adam Regan needed to be advised of the implications and Fire Regulations. The possible options for the Street Festival were discussed by the Board. GB suggested they ask Adam Regan to show them a plan of how this could be achieved on York Road. CO discussed any further objections they may receive. FN discussed the Facebook comments. CO suggested they obtain a statement from Tiger Bam and provide Adam Regan with the Regulations. MM agreed to update the Board by lunchtime the following day. The Board discussed access for emergency vehicles during this event. MM discussed what the Fire Brigade had advised him. The Board discussed having Fire Marshalls in designated areas and details for evacuations of incidents that may occur. GB asked about bag searches and MM advised this would be necessary and discussed the options to do this. CO asked that they have any advice / details they had received in writing. CO stated that he would not be happy to sign off any details until this had been signed off by the Fire Officer. MM advised that the earliest he could get to a SAG was the 10th August. The board expressed their concern at putting arrangements in place for something that may not be agreed. The Board asked about pre-meetings MM had mentioned with West Midlands Fire and whether these discussions could be in writing. CO asked that PA have a meeting with Gary Peel to discuss the options for the stage area in York Road. CO stated that he was concerned that should an incident occur the BID would be liable. The Board asked MM to obtain statements from the Fire Officer and Gary Peel for clarification. The Board agreed that PA and MM meet with Adam Regan and ask that he provide a plan for the event to take place on York Road for them to present to the Fire Brigade and the SAG.</p>	<p>MM</p> <p>PA</p> <p>PA /MM</p>
<p>5.</p>	<p><u>Any other business</u> <u>Safety Advisory Group</u> MM advised that he had attended a Safety Advisory Group (SAG) along with other Town Centre Managers, consisting of Highways Officers and relevant Council Officers. All events taking place in suburbs have to go through these groups for all events. This legislation is on line and will be rolled out this week. GB advised that Boldmere had had to go through this and the Moseley Jazz had also had to go through this group.</p>	
<p>6.</p>	<p><u>Next Meeting</u> To be confirmed.</p>	